

Grace Nicholas  
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Edmonton, AB D9E 3E3

5th April, 2022

Joe Barnabas  
Dean  
Student Affairs Department  
Concordia University College of Alberta  
Edmonton, F6 D93E BE3

RE: Scholarship Application

Dear Mr Barnabas,

I am writing to submit my application for Concordia University College of Alberta's Scholarship Program for fall 2022. Presently, I am a first-year student of the Master of Computer Science program. In order to prove my diligence, I have enclosed copies of my academic accomplishments.

I am currently facing some financial difficulties, which has seen me struggle to pay my fee for the fall semester. I am planning to obtain a part-time job to manage the finances of my studies, but it would not be enough to cover the full tuition and accommodation fee.

Based on my deprived financial condition, I request for a student scholarship so that I would be able to continue my studies in anticipation of an improved financial situation.

If you have any questions regarding my application, please feel free to contact me anytime at (000) 555-0335.

Thank you for your time and consideration.

Sincerely,  
(signature)  
Grace Nicholas