

“Dear Director D’Angelo,

I am writing this recommendation letter in support of [Applicant’s Name] application to the [Nursing School] nursing program. Currently I am the manager of the [Name], a paediatric health care clinic. [Applicant Name] has been a dedicated volunteer with our organization for the past 5 years, since she was a high school student. Over this time, we have come to know [Applicant Name] very well and appreciate her sunny personality and warmth.

[Applicant’s Name] first started with us as a high school student and was placed under a supervisor to help assist with organizing games and activities in our soft room, which we use for both patients and young children visiting patients at our clinic. [Applicant Name] did an excellent job maintaining the soft room and coming up with new ideas on how to keep our patients engaged during their stays with us.

[Applicant Name] has also shown great responsibility in taking care of clerical work, answering phones, booking appointments and helping the clinic reception staff. She has been consistently praised by myself and other staff for being a cheerful presence in the work environment and her respectful and mature manner of interacting with patients and patients’ parents.

I believe she is very dedicated to becoming an excellent nurse, as she shows an interest and excitement to learn and broaden her medical knowledge. She has shown a natural aptitude for managing and gaining the trust of our young patients.

She is a particular favorite at the clinic, and many of our regular patients refer to her as Nurse [Applicant Name]. There is no doubt for all of us that she is ideally suited to the nursing profession and will be an excellent student of your program.

I hope you will consider [Applicant Name] for admission to your nursing program. It is my belief that she will become an incredible nurse and health care provider. If you have further questions, please contact me at the [Name] Clinic anytime.

Sincerely,

Krista Van Oven.”